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**RED SULPHUR PUBLIC SERVICE DISTRICT
REGULAR SCHEDULED
BOARD MEETING MINUTES
TUESDAY, JANUARY 19, 2021**

I. CALL TO ORDER

Chairman Kevin Belcher called the meeting to order at 4:30 pm.

II. ROLL CALL

Present: Kevin Belcher, Robert Williams Sr., Bobby Harvey
Also, in attendance: Porter Robertson and Whitney Bowers
Thrasher: David Altizer, Derrick Johnson
David Humphrey

III. INVOCATION

The invocation was given by Robert Williams Sr.

IV. PLEDGE OF ALLEGIANCE

Led by Chairman Belcher.

V. PAYMENT OF WARRANTS

A motion was made to pay the bills and invoices as presented.

Motion: Robert Williams Sr. Seconded: Bobby Harvey Unanimous

VI. APPROVAL OF MINUTES REGULAR MEETING *December 15, 2020*

Motion: Robert Williams Sr. Seconded: Bobby Harvey Unanimous

VII. PUBLIC COMMENTS

Mr. David Humphrey and Thrasher Engineer's, David Altizer and Derrick Johnson, discussed the 5 year long project of Little Rich Creek Valley Road and Adair Road water line extension. Mr. Altizer reported that they have obtained 28 signed Users Agreements and still have 62 homes to contact. Mr. Humphrey voiced his adamant concern that water was never going to reach his home and he is in dire need of Red Sulphur's water services. Mr. Altizer, along with the RSPSD Board, explained to Mr. Humphrey what has held the project up in the past. User Agreements, funding, COVID, etc. have all played a role in the standstill of the project. The Board agreed that they would set a deadline of February 23, 2021 for Thrasher to make door-to-door contact with customers of the project area and to have user agreements and declination papers signed. Thrasher agreed with that deadline and thought it realistic to obtain them. The Board also agreed that homes contacted should be inhabited and not vacant structures or empty lots. Mr. Humphrey agreed to help Thrasher Engineering in any way he could.

VIII. OLD BUSINESS

1. Ronald Hayworth Sewer Line

Nothing to report at this time.

2. Wright Water Extension Status

Porter reported they have completed approximately half of the project.

3. CCTV Wastewater Project Status
The project has been delayed. Bio-Nomic will start January 25, 2021.
4. Status of Modifications to Wastewater Plant (Screen)
Jeremiah Tuggle of Thompson and Litton contacted CI Thornburg for possible solutions.
5. Region One Draw Down Source Water Plan Reimbursement
The project funding has been completed.
6. Survey of Infrastructure and ERSI Software Installation
Mr. Belcher & Whitney are working with Brandon Moore. The issue at this point, is finding the correct username and password to log into ARCGIS. The two will contact ESRI to eradicate the issue.
7. Audit 2020 Update
Whitney reported that reached out to a 4th CPA firm in hopes to get a third response.
8. 2019 Audit Recommendations
To be discussed at a later date.
9. Bank Signature Cards
Whitney reported that she would be sending the approved Board minutes to First National Bank and First Community Bank Wednesday January 20, 2021 to have Melvin Young removed and Bobby Harvey added to the bank accounts.
10. Proposal to Outsource Water Bill Cards
A motion was made to approve the outsourcing of the water bill cards to BFMC Inc.
Motion: Robert Williams Sr. Seconded: Bobby Harvey
11. DHHR Sourcewater Protection Grant (\$50K) Status
They are willing to participate in roughly \$20,000 of the requested \$50,000 at this point. Porter is still working to obtain more items that could potentially qualify under the grant program to get closer to the \$50K.

VIII. NEW BUSINESS

IX. MANAGER REPORT

Porter reported that there have been geologist from Richmond at the water plant sampling the raw water for PFAS.

Porter asked the Board's permission to potentially send 2 guys to Class 2 Water Training. The Board asked if the workload would allow the release of two field employees for a week. After much discussion the Board approved 1 person to attend the training.

Porter is to work on a Maximum Pressure Waiver for customers to sign. Currently, the District has a waiver for minimum pressure.

X. EXECUTIVE SESSION

A motion was made to go into executive session for contracts & personnel at 5:30pm.

Motion: Robert Williams Sr. Seconded: Bobby Harvey Unanimous

A motion was made to leave executive session at 5:52pm.

Motion: Robert Williams Sr. Seconded: Bobby Harvey Unanimous

A letter has been written to MVP asking for reimbursement of the HACH Early Warning System Maintenance in the amount of \$8,813.00.

The following is a brief history of the Adairs Road and Little Rich Creek Valley project. It is not a complete history but a brief overview of some of the happenings. The Board has obtained from Thrasher a copy of the contract that relates to Adairs and Little Rich Creek Valley Road waterline extension. The contract that was signed relates only to Adairs and does not include LRCVR. The 2015 signed document relates to preliminary work with a value associated of \$20,000. An application for LRCVR was submitted some time ago to Small Cities Block Grant but was not funded. To date we have 28 signed User Agreements who want the water. There are over 90 in the project area according to Thrasher. The Board several months ago agreed to contract with Thrasher to obtain the User Agreements for a fee of \$5,000. Mr. Humphrey attended the last meeting asking a number of questions related to the waterline project. Thrasher were supposed to be in attendance at our last meeting January 12th but forgot the date. Mr. Humphrey also two or three months ago, asked for the spreadsheet so he could contact himself those who had not responded in hope of increasing the participation in the project. Derrick Johnson was supposed to compare his spreadsheet with his coworker's spreadsheet (Tom Oxley who has resigned) and ensure that the data provided Mr. Humphrey was the correct data. Until this meeting that information has not been forthcoming although Mr. Altizer has been contacted requesting the information. It has not occurred until this meeting. The Board has sent the signed contract with Thrasher to Mr. Jason Ballard our attorney for review and comment. The Board gave Thrasher a deadline to have all properties visited in the project area by February 23rd which they agreed was reasonable.

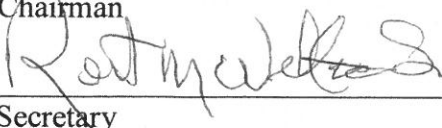
XI. ADJOURN

A motion was made to adjourn the meeting at 6:01pm

Motion: Robert Williams Sr. Seconded: Bobby Harvey Unanimous



Chairman



Secretary