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**RED SULPHUR PUBLIC SERVICE DISTRICT**  
**REGULAR SCHEDULED AT 2pm**  
**BOARD MEETING MINUTES**  
**TUESDAY, MAY 18, 2021**

**I. CALL TO ORDER**

Chairman Kevin Belcher called the meeting to order at 2:00pm.

**II. ROLL CALL**

Present: Kevin Belcher, Robert Williams Sr., Bobby Harvey

Also, in attendance: Porter Robertson and Whitney Bowers

L.A. Gates Engineers: Myron Amick & Lance Morgan

E.L. Robinson Engineers: Bob Hazelwood, David Cole, & Anthony Brown

Thompson & Litton Engineers: Jeremiah Tuggle, Greg Hurst, Keli Ratcliff, Rick Chitwood, & Cameron Dean

Interviews with Engineering Firms Related to LRCVR, Adair and Pinhook Road Waterline

**III. INVOCATION**

The invocation was given by Robert Williams.

**IV. PLEDGE OF ALLEGIANCE**

Led by Chairman Belcher.

**V. Interviews with Engineering Firms Related to LRCVR, Adair, and Pinhook Rd Waterline.**

**VI. PAYMENT OF WARRANTS**

A motion was made to pay the bills and invoices as presented.

**Motion: Robert Williams Sr.      Seconded: Bobby Harvey      Unanimous**

**VII. APPROVAL OF MINUTES REGULAR MEETING MAY 4, 2021**

A motion was made to approve the minutes of the May 4, 2021 meeting as presented with no corrections.

**Motion: Robert Williams Sr.      Seconded: Bobby Harvey      Unanimous**

A motion was made to approve the special meeting minutes of the May 10, 2021 meeting as presented with no corrections.

**Motion: Robert Williams Sr.      Seconded: Bobby Harvey      Unanimous**

**VIII. PUBLIC COMMENTS**

**IX. OLD BUSINESS**

1. Water Loss Update

Mr. Robertson reported there had been a few leaks fixed and the water plant is pumping 20k-22k less water than in the past.

2. 2020 Audit Executive Summary- Lowe & Associates by phone

Jared Gillespie from Lowe & Associates was present via phone to give a summary of findings for the FY2020 Audit. He states that overall the District made money on water and sewer operations during the audited year.

3. Status of Modifications to Wastewater Plant-CI Thornburg Proposal

No communication since the last meeting.

4. Safety Meeting Update-

Porter reported they had two safety meetings since the last Board meeting.

Mr. Belcher reiterated the importance of wearing a mask while being in close proximity to other employees. Staff should do so until told otherwise.

5. Wastewater Collection System Rehab Engineering Request for Proposals-

Chairman Belcher suggested the Board hold off on moving forward with this at the moment. Mr. Robertson reported that the flow at the waste water plant is running between 170k-200k per day after remediating an issue with build-up at the weir which measures the amount at the plant. A discussion with the operators has taken place about the issue.

6. Grover Jones Letter

Mr. Grover Jones wrote a letter to the District concerning a high water bill that he received. (attached)

A motion was made to adjust the sewer bill to a minimum, adjust the water bill to an average, and send a letter to Mr. Jones' daughter for proof of the leak being fixed.

**Motion: Robert M. Williams Sr**

**Second: Bobby Harvey**

The motion is contingent upon finding regulation from the PSC concerning required documentation needed to obtain a leak adjustment.

7. Thrasher Engineering Invoice related to LRCVR and Adair Rd Response

The Board has not yet heard anything back from Thrasher Engineers regarding the letter written to them by the District's attorney, Jason Ballard.

8. Revision on Personnel Handbook

Each Board Member and Porter were given a copy of the Giles PSA handbook as requested. Mr. Belcher asked them to review it at their convenience and be prepared for discussion at the next meeting.

9. Financial Report

Whitney provided a copy of the April 2021 Financial Report to the each Board Member. She stated that there was a loss on the water side due to the monies paid to Thrasher. The sewer side gained during that time period. Mr. Belcher stated the importance of keeping track of all monies spent for I & I work and water extensions as we would possibly be reimbursed for those in the future or be able to use it as match in the application.

10. Permit Modification Request and H.A.M Landfill

H.A.M Landfill is wanting a written letter from the District about obtaining a Permit Modification for the Landfill. Mr. Robertson is to draft the letter and get it to them. Porter also reported that the landfill had not been exceeding their 20k limit since the District had placed a meter there.

**V. NEW BUSINESS**

Mrs. Bowers stated that she talked with Dana Widdoes and Elizabeth Albin from First Community Bank last week. The two told her that because the District had more money in the bank than the FDIC would insure (\$250k), the District would be charged a \$10 fee monthly beginning in July for the bank to purchase a letter of credit to insure monies exceeding \$250K.

A motion was made to remove money over and above the \$250 FDIC insured from First Community Bank and Fund the State Sewer Fund with the appropriate amount and then open a savings account with NBB with the remainder.

**Motion: Robert M Williams Sr**

**Seconded: Bobby Harvey**

**VI. MANAGER REPORT**

Porter gave his brief report.

**EXECUTIVE SESSION**

A motion was made to enter executive session for contracts at 6:17 P.M.

**Motion: Robert Williams**

**Seconded: Bobby Harvey Unanimous**

A motion was made to leave executive session at 6:30 P.M.

**Motion: Robert Williams**

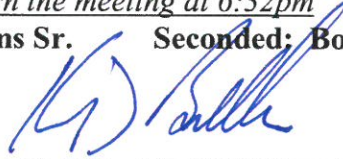
**Seconded: Bobby Harvey Unanimous**

**VII. ADJOURN**

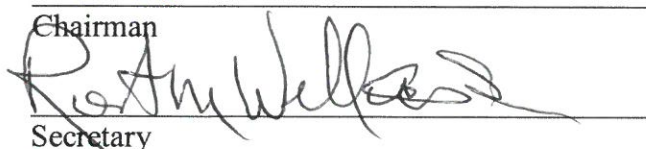
A motion was made to adjourn the meeting at 6:32pm

**Motion: Robert Williams Sr.**

**Seconded: Bobby Harvey Unanimous**



Chairman



Secretary