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RED SULPHUR PUBLIC SERVICE DISTRICT
REGULAR SCHEDULED AT 4:30PM
BOARD MEETING MINUTES
Thursday, October 5, 2021

I. CALL TO ORDER

Chairman Kevin Belcher called the meeting to order at 4:30pm.

II. ROLL CALL

Present: Kevin Belcher, Robert Williams Sr., Bobby Harvey
Also, in attendance: Porter Robertson and Whitney Bowers

III. INVOCATION

The invocation was given by Chairman Belcher.

IV. PLEDGE OF ALLEGIANCE

Led by Chairman Belcher.

V. PAYMENT OF WARRANTS

A motion was made to pay the bills and invoices totaling \$40,760.35.

Motion: Robert M Williams Sr. Seconded: Bobby Harvey Unanimous

A motion was made to pay Payroll totaling \$9,168.31.

Motion: Robert M. Williams Sr. Seconded: Bobby Harvey Unanimous

VI. APPROVAL OF MINUTES REGULAR MEETING SEPTEMBER 21, 2021

A motion was made to approve the minutes of the September 21, 2021 meeting as presented with no corrections.

Motion: Bobby Harvey Seconded: Robert M. Williams Sr Unanimous

VII. PUBLIC COMMENTS

VIII. OLD BUSINESS

1. Proposal from T&L and updated schedule-Adair, LRCVR, and Pinhook Rd Waterline Extension.

Jeremiah Tuggle and Rick Chitwood were present for a Zoom meeting with the district's accountant, Imre Pentek and Region One's Jeff Johnson to discuss obtaining an updated draft Rule 42 and funding. Imre stated that he could draft a Rule 42 from 2020 numbers to speed the process up. He stated that he would be able to have it done by the deadline of November 10, 2021.

A motion was made to accept Thompson & Litton's proposal of \$472,845 which is inclusive of the contribution from the Monroe County Commission of \$250,000 to offset the design and preliminary engineering cost for Adair, Little Rich Creek Valley, and Pinhook Rd waterline

extensions. The District Chair is not sign the proposal until we have written document from the County Commission obligating the funds.

Motion: Bobby Harvey

Second: Robert M. Williams Sr.

Unanimous

The Board requested the first payment from the Monroe County Commission in the amount of \$25,000 from ARA funding.

2. Survey Status of Meters

The survey of the meters are complete. The Board was able to view the software during the meeting that contained the water and sewer mapping.

3. Water Loss Update

Mr. Robertson reported the District is still hovering at 22% loss. Porter stated that two significant leaks were fixed in the past two weeks decreasing pump time on the Mill Hill station and the Rt. 12 station.

4. Update Agreement Chimney Ridge MHP

Porter has given Mr. Young the easement to be signed.

5. Safety Meeting Update

Porter reported there had been three safety meetings since the last Board Meeting including the importance of not texting/talking while driving.

6. Hayworth Sewer Project

Porter met with the PSC field engineer last week to show him the work that was completed for Mr. Hayworth. Mr. Hayworth now states that he is not willing to pay anything to the District for relocating the sewer line on his property. The PSC recommends that we try to negotiate with Mr. Hayworth to reach an agreeable amount otherwise Mr. Hayworth should file a formal complaint with the PSC and allow legal proceedings to ensue. Mr. Harvey is of the opinion that once a line has been abandoned for so many years with no usage adverse possession takes place. The Board collectively agreed that Mr. Hayworth should file a formal complaint and Porter is to contact Jason Ballard to seek professional counsel on adverse possession.

7. Wastewater Plant Flows

Porter reported that the flows are running around 200k.

8. Sonny Horney Lot Water/Sewer

Mr. Robertson says the projects are complete. Mr. Horney has been billed for the water line relocation and will be getting the bill for the sewer line relocation soon.

9. Scott Spangler Trailer Park-Orchard

The new PSC regulations state, according to Mr. Robertson, that water and sewer lines should be built through the park and a water meter should be set at the line lot of each mobile home. They also require that everything be up to grade. Mr. Robertson will have Mr. Spangler deposit the money with the District at that time. He will then buy the materials and start the job. As tenants inhabit the dwellings Mr. Spangler will be refunded a portion of his deposit.

10. Four Fillies Waterline Extension

Mr. Robertson stated that the District is waiting on Kevin Fullen to begin the excavation. Mr. Robertson intends to meet with owners of Four Fillies this week to have the agreement signed in the event that the lots are ever sold. The agreement states that if the parcel is ever sold into individual lots, a meter will be set at each lot and a water and sewer bill will be charged to each dwelling.

11. Outstanding Taps (Water & Sewer)

There is one pending tap in Greenville on Rt 122. Mr. Robertson has parts ordered and is waiting to receive them. He stated that there should be a couple of other individuals calling the office to make application for taps.

V. NEW BUSINESS

VI. MANAGER'S REPORT

Mr. Robertson stated that employees were considered full time as long as they worked 32 hours or more. This will be discussed further at the next meeting.

Chairman Belcher stated that he saw Red Sulphur Employees riding in the same vehicle without their masks on during today's meeting in the office parking lot. He reiterated the importance of employees following the rules and wearing masks when riding together. He asked Porter to discuss the infraction with those involved and reprimand those who do not comply with the rules. These rules are put in place to protect the employees from contracting the COVID-19 virus. The spread of the virus to other employees at the District could make the delivery of our services difficult, if not impossible. Mrs. Bowers reviewed the video footage at the office and confirmed that it happened. Mr. Robertson said he would meet with the guys involved to discuss it and he had told to them in the recent past that they were required to have a mask on when in a vehicle together.

EXECUTIVE SESSION

VII. ADJOURN

A motion was made to adjourn the meeting at 5:53pm

Motion: Robert Williams Sr.

Seconded: Bobby Harvey Unanimous

Chairman

Secretary