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**RED SULPHUR PUBLIC SERVICE DISTRICT  
REGULAR SCHEDULED AT 4:30PM  
BOARD MEETING MINUTES  
Thursday, October 19, 2021**

**I. CALL TO ORDER**

Chairman Kevin Belcher called the meeting to order at 4:30pm.

**II. ROLL CALL**

Present: Kevin Belcher, Robert Williams Sr., Bobby Harvey  
Also, in attendance: Porter Robertson, Whitney Bowers, Rick Chitwood,  
And Jeremiah Tuggle.

**III. INVOCATION**

The invocation was given by Chairman Belcher.

**IV. PLEDGE OF ALLEGIANCE**

Led by Chairman Belcher.

**V. PAYMENT OF WARRANTS**

*A motion was made to pay the bills and invoices totaling \$9222.79.*

**Motion: Robert M Williams Sr. Seconded: Bobby Harvey Unanimous**

*A motion was made to pay Payroll totaling \$9,112.80.*

**Motion: Robert M. Williams Sr. Seconded: Bobby Harvey Unanimous**

**VI. APPROVAL OF MINUTES REGULAR MEETING SEPTEMBER 21, 2021**

*A motion was made to approve the minutes of the October 5, 2021 meeting as presented with no corrections.*

**Motion: Bobby Harvey Seconded: Robert M. Williams Sr Unanimous**

**VII. PUBLIC COMMENTS**

**VIII. OLD BUSINESS**

1. County Commission Letter-\$250,000

The Monroe County Commission voted to appropriate \$250,000 of ARA Funds to the District for expenses related to Adair Rd, Little Rich Creek Valley Rd, and Pinhook Rd water line extensions.

2. Thompson & Litton 90% Completion of PER

Mr. Chitwood and Mr. Tuggle handed out the proposed project schedule for Adair Rd, Little Rich Creek Valley Rd, and Pinhook Rd Water Line Extension. They are going to

submit the PER with all three jobs listed and negotiations can take place at a later date if required. Mr. Tuggle asked the District to contact Jeff Johnson with Region One and ask him to open up RD Apply so they can move forward with potential funding.

3. Contract Signature from Thompson & Litton-Adair, Little Rich Creek Valley, & Pinhook Rd Waterline Extension.

*A motion was made to sign the contract with Thompson & Litton for \$472,845.00 including the Preliminary Design of Adair Rd, Little Rich Creek Valley Rd, & Pinhook Rd Waterline Extension.*

**M: Robert M. Williams Sr.**

**Second: Bobby L. Harvey Unanimous**

4. Water Loss Update

Mr. Robertson reported water loss is currently at 30%.

5. Update Agreement-Chimney Ridge

Mr. Young has the easement and the District is waiting for him to sign it.

6. Safety Meeting Update

Mr. Robertson reported that he has held two safety meetings since the last Board Meeting.

7. Hayworth Formal Complaint

Mr. Hayworth filed a formal complaint with the WV Public Service Commission concerning payment for work the District performed moving his sewer line. The Board elected to have our attorney, Jason Ballard answer the complaint.

8. Wastewater Plant Flows

Mr. Robertson stated the flow is 200K.

9. Sonny Horney Lot Water/Sewer Payment Update

Mr. Robertson spoke with Mr. Horney before the meeting. Mr. Horney will be coming into the office to pay for the water line relocation this week. Porter will be sending him the bill for the sewer line relocation soon.

10. Four Fillies Waterline Extension

Mr. Robertson stated Mr. Petreccia has paid for eight sewer taps, RSPSD's work, and has signed the agreement stating the procedures if the property is ever sold. Kevin Fullen will begin working on this project when the easement by Mr. Young is signed.

11. Four Fillies Fish Hatchery Property

No one present from the public to discuss.

12. Financial Statement

Mrs. Bowers reported that the sewer side showed a loss of \$20K for the month of September. She is looking into the distribution between water and sewer of the Bond payments each month.

A motion was made to enter executive session for legal purposes at 5:41PM.

**M: Robert M. Williams Sr. S: Bobby L. Harvey Unanimous**

A motion was made to leave executive session 5:47PM.

**M: Robert M. Williams Sr. S: Bobby L. Harvey Unanimous**

**V. NEW BUSINESS**

1. Update Employee Cell Phones

Mrs. Bowers stated that the employee's cell phones were outdated and not working properly. The Board elected to update each employee cell phone with a phone that is free added to our current plan or reasonably priced.

**VI. MANAGER'S REPORT**

Chairman Belcher stated the District sets full time hours. The handbook currently states full time is an eight hour work day Monday through Friday.

**EXECUTIVE SESSION**

A motion was made to enter executive session for legal purposes at 6:02PM.

**M: Robert M. Williams Sr. S: Bobby L. Harvey Unanimous**

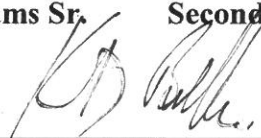
A motion was made to leave executive session 6:52PM.

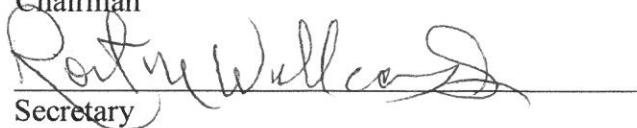
**M: Robert M. Williams Sr. S: Bobby L. Harvey Unanimous**

**VII. ADJOURN**

A motion was made to adjourn the meeting at 6:55PM

**Motion: Robert Williams Sr. Seconded: Bobby Harvey Unanimous**

  
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Chairman

  
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Secretary